



Trumbull County Bar Association

120 High Street NW

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**TO: SENIOR SOCIAL STUDIES and
GOVERNMENT TEACHERS
Trumbull County, Private and City High Schools**

FROM: TRUMBULL COUNTY BAR ASSOCIATION

DATE: JANUARY, 2012

**SUBJECT: LAW WEEK TOURS OF TRUMBULL
COUNTY COURTS and OFFICES**

In cooperation with the American and Ohio State Bar Associations, the Trumbull County Bar Association is again planning special tours of the Trumbull County Courthouse, Prosecutor's Offices, Juvenile Center and the Family Court Center.

The weeks of **Monday, April 16 through Thursday, April 19, 2012; and Monday, April 23 through Thursday, April 26, 2012**, tours will be conducted through the Common Pleas Court, Probate Court, Domestic Relations Court, Juvenile Justice Center, and the Prosecutor's Office.

There will be one tour each day with the tours commencing at **9:15 a.m.** and terminating at approximately **11:45 a.m.** Approximately 150 to 175 students can be accommodated for this tour each day. Students will be divided in to groups of approximately 30. **This is on a first-come, first-serve basis.** The tours are open to Senior Social Studies and Government students.

In the past, the tours have been highly successful. To continue in this manner, we request that at least one teacher accompany **each** group of 30 students, and we assume that the students will conduct themselves appropriately to the situation, particularly in the courtroom and jail areas. **Students are NOT PERMITTED to bring any electronic devices with them on the tours, i.e. PURSES, cell phones, ipods, pagers, cigarettes, lighters, drugs, mp3 or cd players, tape recorders, pocket knives, metal nail files, scissors, mace, cameras, and any sharp or pointed objects. All individuals on tours will pass through metal detectors and are subject to search.**

Buses should be at the Trumbull County Courthouse, High Street entrance, **by 9:00 a.m.** Arrangements will be made to unload the buses at the rear door of the Courthouse on High Street.

A form is enclosed for your convenience. Please fill it out completely and return by **FRIDAY, MARCH 16, 2012**, for scheduling purposes. If there are any questions, please call:

The Trumbull County Bar Association
330-675-2415

cc: Superintendent of School
High School Principal

LAW WEEK TOUR SCHEDULE 2012

| TIMES | GROUP 1 | GROUP 2 | GROUP 3 | GROUP 4 | GROUP 5 | GROUP 6 |
|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 9:15 - 9:35 | FAMILY COURT | PROSECUTOR | PROBATE | CRIMINAL COURT | MUNI COURT | FAMILY COURT |
| 9:40 - 10:00 | FAMILY COURT | FAMILY COURT | PROSECUTOR | PROBATE | CRIMINAL COURT | MUNI COURT |
| 10:05 -10:25 | MUNI COURT | FAMILY COURT | FAMILY COURT | PROSECUTOR | PROBATE | CRIMINAL COURT |
| 10:30 -10:50 | CRIMINAL COURT | MUNI COURT | FAMILY COURT | FAMILY COURT | PROSECUTOR | PROBATE |
| 10:55 -11:15 | PROBATE | CRIMINAL COURT | MUNI COURT | FAMILY COURT | FAMILY COURT | PROSECUTOR |
| 11:20 -11:40 | PROSECUTOR | PROBATE | CRIMINAL COURT | MUNI COURT | FAMILY COURT | FAMILY COURT |

FAMILY COURT 220 MAIN STREET S.W.

WARREN MUNICIPAL COURT 141 SOUTH STREET S.E.

CRIMINAL COURT 161 HIGH STREET – MAIN COURTHOUSE

**PROBATE COURT 161 HIGH STREET – MAIN COURTHOUSE – 1st Floor
Judge Thomas A. Swift**

**PROSECUTOR 161 HIGH STREET – MAIN COURTHOUSE
Grand Jury Room, Courthouse, 2nd Floor**

PLEASE STICK TO YOUR TIME SCHEDULES